Cross Creek @ Quincy Gardens

1715 S. Springs Road
Quincy, FL 32351
www.neighborhoodrenaissance.org

Rental Application Checklist

Documents needed with application(s):

1. Valid government issued picture ID for each household member over 18 years of age
    - Driver's license, State issued ID card, or U.S. Passport.
2. Social Security Card(s) & Birth Certificate(s)
3. Visa and or Resident Alien Card (valid through lease term or permanent resident alien card)

Required Application Fee:

4. A $50.00 non-refundable application fee per adult (18 years and older) is required to begin the application process. **Money Order of Cashier's Check ONLY **No Cash Accepted****

Pet Policy:

5. Do you have pets? Y / N # of Dogs_____# of Cats _____
    - You will need to obtain and maintain a renter's insurance policy with liability coverage in the amount of $100,00 per incident/occurrence involving the animal(s) and include this agency as additionally insured
    - Proof/documentation required from a Florida Board Certified Veterinarian identifying breed(s)
    - 2 Pet maximum per apartment (**Pet Restrictions apply)**
    - **$500 non-refundable** fee per pet required at move-in

Required Documents for Income & Asset Verification:

6. One most recent pay stub for all employed household members
7. Proof of all other household income received including: Pensions, Child support, Social Security benefits etc.
8. Most recent bank statement for all employed household members
9. Self-employed & Per Diem Applicants must produce 1099s & Original tax transcripts (2 yrs. most recent)

Upon reviewing the above-required documents for eligibility, we will perform **Credit, Background & Public Record Checks along with Employment & Landlord Verifications.**