



510 24<sup>th</sup> Street, Suite A  
West Palm Beach, FL, 33407  
www.neighborhoodrenaissance.org

### **Rental Application Checklist**

#### **Documents needed with application(s):**

1. Valid government issued picture ID for each household member over 18 years of age
  - Driver's license, State issued ID card, or U.S. Passport.
2. Social Security Card(s) & Birth Certificate(s)
3. Visa and or Resident Alien Card (valid through lease term or permanent resident alien card)

#### **Required Application Fee:**

4. A \$50.00 non-refundable application fee per adult (18 years and older) is required to begin the application process. **Money Order of Cashier's Check ONLY \*\*No Cash Accepted\*\***

#### **Pet Policy:**

5. Do you have pets? Y / N # of Dogs \_\_\_\_\_ # of Cats \_\_\_\_\_
  - You will need to obtain and maintain a renter's insurance policy with liability coverage in the amount of \$100,00 per incident/occurrence involving the animal(s) and include this agency as additionally insured
  - Proof/documentation required from a Florida Board Certified Veterinarian identifying breed(s)
  - 2 Pet maximum per apartment (**Pet Restrictions apply**)
  - **\$500 non-refundable** fee per pet required at move-in

#### **Required Documents for Income & Asset Verification:**

6. Most recent 30 days of pay stubs for all employed household members
7. Proof of all other household income received including: Pensions, Child support, Social Security benefits etc.
8. Three(3) months most recent bank statements
9. Self-employed & Per Diem Applicants must produce 1099s & Original tax transcripts (2 yrs. most recent)

Upon reviewing the above-required documents for eligibility, we will perform **Credit & Background Checks along with Employment & Landlord Verifications.**