Rental Application Checklist

Original Documents accompanied with application(s):

1. Valid government issued picture ID for each household member over 18 years of age
   - Driver’s license, State issued ID card, or U.S. Passport.

2. Social Security Cards & Birth Certificates for every household member

Required Application Fee:

3. A $50.00 non-refundable application fee per adult (18 years old) is required to begin the
   application process. **Money Order of Cashier’s Check ONLY ** **No Cash Accepted**

Pet Policy:

4. Do you have pets? Y / N   # of Dogs ____ # of Cats ____
   - You will need to obtain and maintain a renter’s insurance policy with liability
     coverage in the amount of $100,00 per incident/occurrence involving the
     animal(s) and include this agency as additionally insured
   - Proof/documentation required from a Florida Board Certified Veterinarian that
     the animal is not one of our restricted breeds
   - 2 Pet maximum per apartment (**Pet Restrictions apply**)
   - **$500 non-refundable** fee per pet required at move-in

Required Documents for Income & Asset Verification:

5. Most recent 30 days of pay stubs for all employed household members

6. Proof of all other household income received including: Pensions, Child support,
   Social Security benefits etc.

7. Three(3) months most recent bank statements

8. Self-employed & Per Diem Applicants must produce 1099s & Original tax
   transcripts (2 yrs. most recent)

We will perform **Credit & Background Checks, Employment & Landlord Verifications, and**
**conduct a Mandatory home visit of your current residence** upon reviewing all of the above-
required documents for eligibility.